

**Henking Hoffman PTA Meeting  
Tuesday, October 20, 2009  
Hoffman School**

**Attendees:** Jennifer Kim, Maureen Geiger, Denise Morgan, Niki Dale, Laura Horwitz, Angela McCune, Ande Wells, Mary Patronik, Mark Walther, Ivy Sukenik

The September minutes were approved.

**President's Report – Mary Patronik**

- New funds deposit procedure is being developed and will be posted on the website for committee chairpersons. Only officers are insured for losses, so you don't want to take the risk of something happening to money after an event.

- PTA has purchased BookFlix at Henking, Bilingual Books at Hoffman with existing Scholastic credits (preview at November PTA meeting)

- PTA has purchased a second cash register for book fairs and other events (we also loan these out to other schools as needed)

- Working on asset inventory

- Fall Carnival was a HUGE success. Everything went smoothly and nearly \$5000 was earned after expenses. Many thanks and congratulations to Sue Mack, Sue Haramaras, and Michele Davis and their team of volunteers for another successful evening. Several people suggested having a spring carnival and comments were also made about parking. More walkie talkies in the gym were requested in case kids get lost and parents are looking for them at the office. Next fall, canned food donations will be solicited to kick off Holiday Helper or help the Food Pantry. Also, posters will be up on Curriculum Night.

**PTA Council Report – Mary Patronik**

Heart of Glenview @ Make A Messterpiece, 11/2, 4-6pm: up to 10 students from each school will be chosen by random drawing to submit designs and help paint hearts to be used at the 2/1/2010 fundraiser (benefits 7 local charities).

**Membership Report - Ande Wells**

302 PTA members; an additional 34 people signed up to receive directories but not membership

Taffy Apple sales were down, but 1018 were ordered and will be available for pickup at Henking on 10/27

**Treasurer's Report - Angela McCune**

- Budget was reviewed with no issues

- Market Catalog sales have been very successful for such a low key event. Over \$12,000 sold, which provides nearly \$6,000 profit! Particularly high response from our bilingual families compared to other fundraisers. Pickup is Monday, November 9th.

## Principal Reports

### Ivy Sukenik – Henking School

- The last month was tremendous!
- We started implementing intervention blocks where each student is getting additional literacy instruction at their level.
- Thank you to the PTA for the new program, Bookflix! Students are able to access fiction picture books that have been animated as well as non-fiction books along the same lines. For example, they can watch The Three Little Pigs and then a book about pigs. We are eagerly awaiting the password information and then we'll get started!
- We had another PALMA event. Families talked about conferences and homework. We had a great turnout and hope to keep fostering new relationships in the Latino community.
- First grade had a very successful field trip to Goebbert's Farm.
- All classes have been reading our book fair books in order to vote for them. The bulletin board is outside the art room to track the voting results.
- Please note, **our building council will begin at 8:15 on November 4<sup>th</sup> – NOT 8:00.** We have two different PTA sharing items, so I wanted to make sure we communicate the change.
- Our institute day will be sharing PLC work across the primary buildings. In the afternoon, we have a very full agenda! We will be sharing and collecting more data as it pertains to our SIP goal of developing a new behavior system. The entire staff will also be trained on entering and analyzing data using the AIMSWEB system. Finally, we will be setting goals for our collaboration time and what we hope to accomplish.

### Mark Walther – Hoffman School

- We had a superb Fall Carnival! Largest crowd over the last few years. Special thanks to Sue Mack, Sue Haramaras and all the parent volunteers for a really enjoyable evening for our HE/HO families!
- School Improvement Plan – 2 main goals:
  - A. 70% of all students will meet/exceed grade level targets in reading as measured by NWEA.
  - B. 70% of all students will meet/exceed grade level targets in math as measured by NWEA.
- Reading support began on September 21. Identified students received additional reading instruction in small groups (2-4) 3-5 times per week for 30 minutes in fluency/comprehension.
- Opening night for MAPA/PALMA/SPR Latino youth program was September 22 – terrific turnout – 125 – dinner, child care, “space-supplies-silence” was the theme.
- Professional Learning Community Update (PLC)

- Vision/Hearing screening completed September 29-October 1.
- After School Reading Club (ARC) began on Monday, October 12 – identified students receive after school reading instruction 2X per week in 1 hour sessions from early October to May 1. Their progress is closely monitored.
- After School Sports Grade 5 was a success! Grade 4 starts in November!
- Character Counts Week!
  - A. Canned Food Drive – Special thanks to Cathy Freidinger, Coordinator and Henking – Cathy Parker, Hoffman – Mikaela Spalding for delivering collected food to the Northfield Township Food Pantry.
  - B. Congrats to Abby McCune, 5<sup>th</sup> grade, Ms. Lacivita’s class, for her 1st place overall entry in the Character Counts poster contest!
- Glenview Fire Dept. is visiting all of our classrooms today!
- 5<sup>th</sup> grade opera trip Friday, October 16<sup>th</sup> – Awesome! “Elizir of Love”
- Parent Conference this week – Thanks a million for your attendance, insights, and support!
- Halloween! Friday, October 30!
  - A. Costumes – no blood, weapons, violent themes. No masks (SCREAM). Storybook characters, historical figures, animals. No scooters, roller blades.
  - B. Parade begins at 1:10 pm in school – 1:20-1:45 in neighborhood
  - C. Parties in classrooms 1:45-2:25 pm
  - D. Room mothers may set-up from 1:15 – 1:45 pm
  - E. Thanks for a SAFE/FUN day!
- Parents in Partnership – Saturday, November 7 at Attea! Please come!
- MAPA – Tuesday, November 3, 6:30 – 8:00 pm at Hoffman!
- Student Board process in underway!
- Thank you Market Day volunteers!
- LSC meets tonight to work on our 2009-2010 goals!
- Holiday Helper planning is underway!

**Benefit Committee - Alison Olsen & Lori Evans**

First committee meeting was held, more volunteers are always welcome. The theme is "A Night on the Green" (golf). Opening still exists for a Raffle Chair. Schools are working on their wish lists so we can tell donors what their funds are helping support beyond the PTA's programs.

## **Book Fair - Niki Dale & Kelly Bireley**

Destination Book Fair happens at Henking on November 4th and 5th. Wednesday night is pizza night with Magic by Randy. Thursday night is Grandperson's night. Teacher previews, with a lovely continental breakfast, begin Wednesday morning. Many volunteers are needed to make things run smoothly, so please contact Shawn Eshoo if you can spare some time to help bring this popular event to Henking's West Gym next month!

## **International Night**

Back by popular demand -- thank you to Marcy Sotirchos and Letty Hawkes for taking up the co-chair positions. In addition to co-chairing the overall event, Marcy will handle the Cafe and Letty will cover the International Rooms. Denise Morgan will oversee Volunteers and Beth Oyarzun will coordinate Entertainment. If you are interested in handling decorations or would like to assist with one of the other areas, please contact Marcy or Letty.

## **Volunteer Opportunities**

- Bilingual Classroom Request for help (Kristy Tierney, 4th grade) -- English speakers are needed to help conduct Naturally Speaking computer tests and certify student progress. Help is needed 2 to 3 times per week for 30 minutes. 1:25pm - 2:25pm testing schedule. Please contact Ms. Tierney by the end of next week if you would like to come in for a shift or two!
- Hoffman Visiting Author selection (Kirsten Considine) -- help is needed researching, contacting and selecting a visiting author. Please contact Laura Horwitz by 10/30 if you would like to be part of the team.

## **New Business**

- Suggestion to have a PTA Night to review test scores and take sample tests
- Suggestion to have a room parent list on Constant Contact to send emails out just to room parents re: parties, special help, etc.
- Holiday Helper is coming -- nearly 190 families are eligible

## **Special Event**

Judy Jedlink had laptops setup for parents to take the NWEA tests online in Reading and Math. Not so easy, be proud of your students for their efforts and make sure they get plenty of rest during test week! Thank you, Mrs. Jedlink, for setting everything up and taking us through the tests.